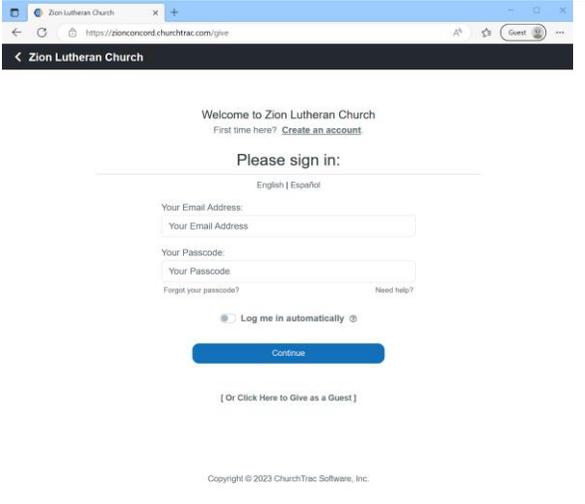
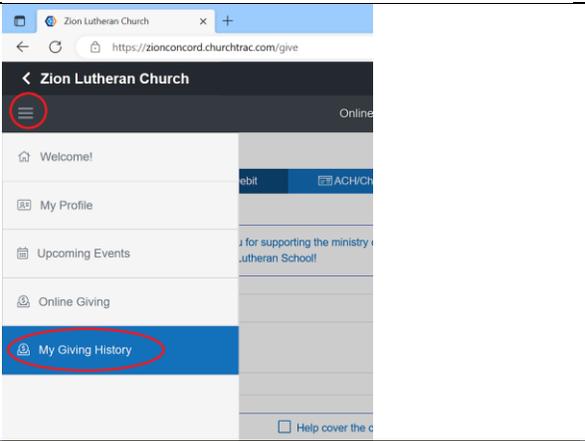
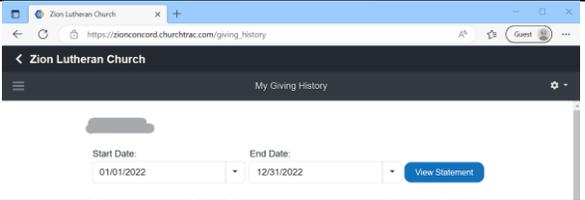


How to access your statement for Church Giving

Steps:	Graphic Representations:
<ol style="list-style-type: none"> 1. Open a browser and navigate to https://zionconcord.churchtrac.com/give 2. Enter in your e-mail address and your password for your Churchtrac account. If you do not have an account, look at the instructions later in this document. 	
<ol style="list-style-type: none"> 3. Click on the three lines in the upper left hand corner of the page and select My Giving History. 	
<ol style="list-style-type: none"> 4. Set the Start Date and End Date to be that of the beginning and ending of the year you wish to produce a statement. 5. Click View Statement. 	
<ol style="list-style-type: none"> 6. A new tab will be opened that will contain your giving statement. You can save this and/or print this for your records. 	